

THE GENERAL WILLIAM LENOIR SOCIETY OF
THE NATIONAL SOCIETY
OF THE
CHILDREN OF THE AMERICAN REVOLUTION

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BYLAWS

THE GENERAL WILLIAM LENOIR SOCIETY OF
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September 20, 2014

ARTICLE I

Name

The name of this society shall be the GENERAL WILLIAM LENOIR Society (GWL) of The National Society of the Children of the American Revolution.

ARTICLE II

Object

The object of this society shall be to gather children and youth eligible to become members of The National Society of the Children of the American Revolution, assist them in becoming members, and promote the object of The National Society of the Children of the American Revolution.

ARTICLE III

Eligibility

Any child or youth under the age of twenty-one is eligible for membership in The National Society of the Children of the American Revolution. A prospective member must be lineally descended from a man or woman who, with unfailing loyalty, rendered material aid to the cause of American Independence as a soldier, sailor, civil officer, or recognized patriot in one of the several Colonies or States, or of the United States, provided that the applicant is personally acceptable to the society.

ARTICLE IV

Membership

To become a member of this society, an applicant shall present an application according to the provisions set forth in the National *Bylaws*.

ARTICLE V

Officers

Section 1. The officers of the GENERAL WILLIAM LENOIR Society shall be Society President, Society Vice President, Society Chaplain, Society Recording Secretary, Society Corresponding Secretary, Society Treasurer, Society Registrar, Society Historian, Society Librarian, and Society Curator (or Society Librarian-Curator). The officers shall be members in good standing of the Children of the American Revolution on the national, state, and local levels.

Section 2. In addition there shall be a Senior Society President, a Senior Society Vice President, a Senior Society Chaplain, a Senior Society Recording Secretary, a Senior Society Treasurer, and a Senior Society Registrar. The Senior Society President and the Senior Society Vice President shall be members in good standing of the Daughters of the American Revolution, the Sons of the American Revolution, or the Sons of the Revolution. The term of office of the Senior Society President shall be two years from the date the appointment is confirmed by the Senior National Board of Management and may be extended by reappointment. In no case shall one serve more than six years consecutively in accordance with N.S.C.A.R. *Bylaws*. The Senior Society President shall appoint the other senior officers.

ARTICLE VI

Nomination and Election of Officers

Section 1. The officers of the society shall be elected from the membership for a term of one year. GWL members shall self-nominate or be nominated by other members for each office to be filled. The election shall take place at the May meeting. Election shall be by voice vote for unopposed offices and by ballot when there is more than one candidate for an office. To hold an election a quorum must be present and winners shall be determined by a majority vote of the quorum. All ballots will be destroyed immediately following the completion of elections. The Senior Society President shall act as an advisor for elections and confirm all election winners.

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Section 2. The officers shall be installed and assume their duties at the May meeting.

Section 3. Vacancies that occur in society offices shall be filled by appointment by the Senior Society President, except that of Society President, to which the Society Vice President succeeds.

ARTICLE VII
Duties of Society Officers

Section 1. The SOCIETY PRESIDENT shall preside at the society meetings; plan the work to be accomplished for the year and submit these plans to the Senior Society President for approval; set up the time and date for all meetings of the society after conferring with the Senior Society President; prepare a message for each issue of the society newsletter; prepare an agenda for all meetings; and after approval by the Senior Society President, make copies of the agenda for the Senior Society President and Recording Secretary. Under supervision of the Senior Society President, the Society President shall represent the society on all appropriate occasions and prepare and give the society report at State Conference.

Section 2. The SOCIETY VICE PRESIDENT shall preside in the absence of the Society President, assume such duties as may be required by the Society President, and help the Senior Society Vice President to prepare the society yearbook and programs for the year.

Section 3. The SOCIETY CHAPLAIN shall open all meetings of the society with a prayer and assist the Senior Society Chaplain with any religious services as may be required. The Society Chaplain or another society member or senior appointed by the Society President, shall administer the oath of office for the installation of new officers.

Section 4. The SOCIETY RECORDING SECRETARY shall keep an accurate record of the minutes of all meetings of the society and shall be assisted by the Senior Society Recording Secretary with the minutes. A copy of the minutes shall be approved by the Society President, Senior Society President, and Senior Society Recording Secretary.

Section 5. The SOCIETY CORRESPONDING SECRETARY shall send notices of meetings of the society and shall attend to such other correspondence as may be required by the Society President.

Section 6. The SOCIETY TREASURER shall assist the Senior Society Treasurer with the duties of that office.

Section 7. The SOCIETY REGISTRAR shall assist the Senior Society Registrar in keeping an accurate record of the membership of the society.

Section 8. The SOCIETY HISTORIAN shall have charge of all documents of historical value to the society and of the society scrapbook. The Society Historian shall place all newspaper clippings, notices, reports, programs, and pictures in the book as a history of the society. The Society Historian shall promote interest in American History; encourage trips to historic sites, and keep the scrapbook up-to-date and on display at society meetings. At the end of each year the society scrapbook shall be given to the outgoing MHS president.

Section 9. The SOCIETY LIBRARIAN shall solicit funds for the N.S.C.A.R. Library and check items proposed as gifts to the N.S.C.A.R. Library before they are offered to the National Society.

Section 10. The SOCIETY CURATOR shall solicit funds for the N.S.C.A.R. Museum and check items proposed as gifts to the N.S.C.A.R. Museum before they are offered to the National Society.

(See the *C.A.R. Handbook* for more descriptions of officers and their duties.)

ARTICLE VIII
Duties of Senior Society Officers

Section 1. The SENIOR SOCIETY PRESIDENT shall have general supervision over the affairs of the GENERAL WILLIAM LENOIR Society; perform all of the duties required by the National and State Societies; preside at meetings of the Senior Society Board; send notices to the Senior State President and to the Senior State Corresponding Secretary of the election of society officers; and send to the Senior State Chaplain and the Senior State President notice of the death of any society

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member, senior leader, sponsor, or financial supporter. The Senior Society President shall attend society meetings and assist the Society President in the performance of the duties of the office. If deemed needed, the Senior Society President shall appoint one additional senior society member to provide assistance and support to the Senior Society Treasurer for all banking transactions.

Section 2. The SENIOR SOCIETY VICE PRESIDENT shall preside in the absence or inability of the Senior Society President and shall perform such duties as may be required by the Senior Society President.

Section 3. The SENIOR SOCIETY CHAPLAIN shall assist and advise the Society Chaplain with any religious services as may be required.

Section 4. The SENIOR SOCIETY RECORDING SECRETARY shall advise and assist the Society Recording Secretary in keeping accurate minutes of the proceedings of all meetings of the society.

Section 5. The SENIOR SOCIETY TREASURER shall collect and receive all monies due to the Local Society and shall deposit same in such bank(s) as may be designated by the Senior Society Board (all current senior members) to the credit of the GENERAL WILLIAM LENOIR Society of the Children of the American Revolution. The Senior Society Treasurer shall be the custodian of the funds of the society and shall disburse such funds upon order of the Senior Society President. The Senior Society Treasurer's accounts shall be audited at the time of a new Senior Society Treasurer assuming office. The Senior Society President shall appoint an auditor or auditing committee. The Senior Society Treasurer shall send to the Senior National Treasurer, postmarked on or before the first day of January each year, the national dues of the society members for that calendar year. The Senior Society Treasurer shall prepare and file any reports required of a 501(c)(3) organization by the Internal Revenue Service.

Section 6. The SENIOR SOCIETY REGISTRAR shall keep a complete, up-to-date record of the membership of the society. This record shall include the full name, address, date of birth, national number, date of admittance by the National Society, name of ancestor, name of society, and notations of transfer, marriage, death, aged-out, resignation, and/or dropped from membership for nonpayment of dues. The Senior Society Registrar shall send without delay to the Senior State Registrar and to the Senior State Treasurer all changes in society membership including new members, reinstatements, resignations, transfers, and notices of marriages, deaths, and address changes.

Section 7. The senior society officers shall assist the officers in every way possible in the performance of their duties and shall see that they have the necessary reports prepared and presented.

ARTICLE IX
Meetings

Section 1. There shall be at least six business meetings per year. The Society President with the approval of the Senior Society President shall call a special meeting whenever necessary for the transaction of business. Three members shall constitute a quorum.

Section 2. The May and/or Installation of Officers meeting shall be the Annual Meeting of the society.

ARTICLE X
Dues and Fees

Section 1. The annual dues payable to the Local Society shall include national, state, and Local Society dues. The GENERAL WILLIAM LENOIR Society dues are \$30. State Society dues are \$3, and National Society dues are \$20. The total amount of dues is payable to the Senior Society Treasurer on or before September meeting.

Section 2. The application fee of \$35 and national dues of \$20 shall accompany each application and be sent to the Senior National Treasurer in accordance with N.S.C.A.R. *Bylaws*. Each additional child will be a \$30 application fee.

Section 3. A member whose national dues are in arrears shall be dropped from membership in accordance with N.S.C.A.R. *Bylaws*.

Section 4. Any member in good standing may resign membership as prescribed in N.S.C.A.R. *Bylaws*.

ARTICLE XI

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Fiscal Year

The fiscal year of the GENERAL WILLIAM LENOIR Society shall coincide with elections every year.

ARTICLE XII
Committees

Section 1. The Society President shall appoint, with approval of the Senior Society President, all chairmen in accordance with the program committees authorized by the National Society and such other committees, standing or special as required. National committees are listed in the National Roster. The Society President shall serve as a member ex-officio of all committees except the Nominating Committee.

Section 2. The Senior Society President shall appoint all senior chairmen in accordance with the program committees authorized by the National Society and such other committees, standing or special, as required. The Senior Society President shall serve as a member ex-officio of all committees and as an advisor to the member Nominating Committee.

ARTICLE XIII
Delegates and Alternates

Section 1. The society shall send delegates and alternates to the National Convention in accordance with N.S.C.A.R. *Bylaws*. The society shall send to the Senior State President and to the Senior National Chairman of Credentials for the National Convention the names and national numbers of the delegates and alternates who are to represent the society at the National Convention.

Section 2. The society shall send delegates and alternates to the State Conference in accordance with State Society bylaws and shall send to the Senior State President and the Senior State Treasurer the names of the delegates and alternates who are to represent the society at the State Conference.

ARTICLE XIV
Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the society in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the GENERAL WILLIAM LENOIR Society, the TENNESSEE State Society, or The National Society of the Children of the American Revolution.

ARTICLE XV
Amendments

Section 1. These bylaws may be amended at any Annual Meeting by a two-thirds vote of those present and voting, a quorum being present, provided that the proposed amendment has been submitted in writing at the previous meeting.

Section 2. Amendments to these bylaws shall take effect at the close of the Annual Meeting at which they were adopted.

ARTICLE XVI
Dissolution

If the GENERAL WILLIAM LENOIR Society should disband, all funds remaining in the treasury shall be forwarded to the TENNESSEE State Society. If there is no state society, said funds shall be forwarded to the Senior National Treasurer. The society may designate to what use the funds may be applied provided such use is approved by the Senior National Board of Management. No part of the property of the society or any of the proceeds shall be distributed to or inure to the benefit of any of the officers, senior officers, members, or senior leaders of the GENERAL WILLIAM LENOIR Society.